

Harassment, Intimidation, Bullying, and Cyberbullying Behavior Checklist

Directions: In accordance with the provisions of Act 755 of the 2010 Legislative Session, this form is to be used to document the details of each reported incident of harassment, intimidation, and bullying that occurred on school property; at a school-sponsored activity or event off school property; on a school bus; or on the way to and/or from school. It also is to be used to address cyberbullying.

Today's Date: ___/___/___ School Name: _____ District: Clarke

Date of incident: ___/___/___ Time of incident _____

Name of student target (victim) _____ Age: _____ Grade: _____

Ethnic origin of victim _____ Male Female

Name(s) of alleged perpetrator(s)	Age	Male	Female	Ethnic origin

Indicate type of incident: Harassment Intimidation Bullying Cyberbullying

Check all items below that apply:

Verbal		Physical	
Name-calling		Kicking	
Taunting/ridiculing		Hitting/punching	
Mocking		Pushing	
Making offensive comments		Pinching	
Teasing		Stalking	
Demeaning comments		Inappropriate touching	
Other (please state)		Other (please state)	
Emotional		Electronic Aggression (Cyberbullying)	
Offensive graffiti		Offensive text messages	
Excluding from group		Offensive e-mails	
Spreading rumors		Sending degrading images	
Being forced to do something against his/her will		Posting rumors or lies about someone	
Taking possessions/money		Assuming a person's electronic identity with the intent of causing harm	
Other (please state)		Other (please state)	

Where did the incident happen (choose all that apply)?

- Classroom Lunchroom School Bus Locker Room/Area
 Restroom Hallway Bus Stop Parking Lot
 On the way to/from school Playground Internet Cell Phone
 At a school sponsored activity or event off school property
 Other (please specify) _____

Were there any witnesses? Yes No

If yes, please provide their names: _____

Physical evidence, if available: Graffiti _____ Notes _____ E-mail _____ Web sites _____
 Video/audio tape _____ Other _____

If you feel the incident was in any way motivated by any of the following please indicate by checking where appropriate.

- Appearance Disability Home circumstances
 Gender Race/ethnic origin Medical condition
 Religion Sexual Orientation
 Other (explain) _____

Is there any other relevant information that you would like to provide?

Action taken

Non-disciplinary Interventions	Disciplinary Interventions
Student counseling	Temporary removal from the classroom
Parent conference	Denial of privileges
Mediation	Detention
	Referral to disciplinarian
	In-school suspension
	Out-of-school suspension
	Expulsion
	Legal action

Have you had contact with the victim's parent/guardian? Yes No

Have you had contact with the perpetrator's parent/guardian? Yes No

Have you reported this incident to any other agencies? Yes No
 If 'yes' which agencies?

 Name of the person Filing Report

 Title

 Signature of Person Filing Report

 Date